

Zion Lutheran School Belleville 1810 McClintock Avenue Belleville, Illinois 62221

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# **Admissions Checklist**

## CHECKLIST

| <br>Complete online inquiry found at zionschoolbelleville.org  |
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| <br>Schedule a tour and visit our school.  |
| <br>Fill out and submit application for admissions via your newly-created Blackbaud account.           |
| <br>Sign and submit tuition contract and pay registration fee. This places your child(ren) in a class. |
| <br>Sign and return a Records Release Form (for transfer students only).                               |
| <br>Fill out tuition assistance application and submit by deadline (early April).                      |
| Turn in all mandatory school forms to school office by first day of school.                            |

### **MANDATORY FORMS**

- Copy of birth certificate (any new student)
- Physical with immunizations
  - New preschool students
  - All kindergarten students, 6th grade and new students from out of state.
- Dental Exam
  - Kindergarten, 2nd grade, 6th grade and new students from out of state.
- Eye Exam
  - Kindergarten, new students from out of state or home schooled.
- Sports physical form (prior to first day of practice)

Check back into your Blackbaud account during the months leading up to the start of the school year to fill out any forms that have been placed into your account and to update your personal and emergency contact information.

## **SCHOOL HOURS**

8:15 a.m. - 3:05 p.m. Kindergarten - 8th Grade 8:15 a.m. - 11:30 a.m. Half Day Preschool 8:15 a.m. - 3:05 p.m. Full Day Preschool 7:00 a.m. - 8:00 a.m. Before School Care 3:15 p.m. - 6:00 p.m. After School Care

#### **CONTACT**

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